

MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

June 20, 2016

4:00 P.M.

2nd Floor – H. Lee Dennison Building

Representatives Attending:

<u>DISTRICT</u>	<u>LEGISLATOR</u>	<u>REPRESENTATIVE</u>
1	Albert Krupski	Raymond Pickersgill
2	Bridget Fleming	Susan Von Freddi
4	Tom Muratore	Robert Martinez
5	Kara Hahn	Barbara Russell
6	Sarah S. Anker	Lori Baldassare
7	Robert Calarco	Dennis Smith
8	William J. Lindsay III	Kay Cameron
9	Monica R. Martinez	Florence Joyner
10	Tom Cilmi	Robert Moses Kuri
11	Thomas F. Barraga	Donna Periconi
12	Leslie Kennedy	Gina Coletti
13	Robert Trotta	William J. Garthe
14	Kevin J. McCaffrey	JoAnn Boettcher
15	DuWayne Gregory	John Diliberto
16	Steve Stern	Walter Rabe
17	Lou D'Amaro	Jennifer A. Casey
18	William Spencer	Keith Barrett
County Executive Rep/Chair		Regina Zara
Planning		Peter Lambert

Representatives Absent:

3	Kate M. Browning	John W. Liberti
---	------------------	-----------------

Also Attending:

Legislator Leslie Kennedy

Ali Nazir – Aide to Legislator Leslie Kennedy

Lisa Pinkard – Aide to Legislator Monica R. Martinez

Heidi Kowalchyk, Contracts Management Analyst, Staff to Panel

Joanne O'Brien, Senior Account Clerk, Staff to Panel

Adopted: _____

MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

- I. **Welcome:** The meeting was called to order by Regina Zara at 4:07 p.m.
- II. **Consideration of the Minutes from 4-18-2016 Meeting:** JoAnn Boettcher motioned to accept the minutes of the April 18, 2016 meeting, and Susan Von Freddi seconded the motion. There were four abstentions.
- III. **Correspondence:** none
- IV. **Old Business:** May Tour Report: Regina Zara thanked Lori Baldassare and acknowledged Legislator Anker and staff for coordinating the Rocky Point and Sound Beach Tour on May 23, 2106. Panel discussed aspects of the areas.
- V. **New Business:**
 - A. Round 14 Application Overview - Zara reported
 - a) 23 applications received
 - b) Just over \$1.3 million in requests
 - c) \$600,000 grant funds available – Round 14
 - d) SCDPW - no significant project impacts on County property
 - B. Round 14 Application Review - Panel members provided overview of applications in their district. Heidi Kowalchyk reported on completeness of applications.
 - **Application 1:** Patchogue Theatre for the Performing Arts is complete.
 - **Application 2:** Amityville Chamber of Commerce is complete. John Diliberto will ask Village why they didn't get more funds from the State.
 - **Application 3:** Brightwaters Downtown Revitalization Committee is incomplete. Kowalchyk will follow up for SEQRA resolution and commitment letter. She will ask Legal if 2014 resolutions are acceptable.
 - **Application 4:** Riverhead B.I.D is incomplete. Kowalchyk will follow up with Town for commitment letter and estimates.
 - **Application 5:** Fishers Island Community Board is complete.
 - **Application 6:** Lindenhurst Chamber of Commerce is incomplete. Kowalchyk will follow up with Village for commitment letter from applicant and to request another budget page, subtotals are confusing.
 - **Application 7:** Medford Taxpayers Civic Association is incomplete. Kowalchyk will follow up with Town for commitment letter from Caithness.
 - **Application 8:** Three Village Community Trust is incomplete. Kowalchyk will get clarification on Fire Department leverage, and get a commitment letter for permitted leverage.
 - **Application 9:** Sound Beach Civic Association is complete
 - **Application 10:** Rocky Point VFW 6249 is incomplete. Kowalchyk will follow up with Town for commitment letter for DASNY Grant leveraged funds. Panel would like more information about the cost of the land acquisition. Land purchased being used as leverage – Kowalchyk to research if this is permitted.

- **Application 11:** Centereach Civic Association is incomplete. Kowalchuk will follow up with Town for “Street View” photo and to get clarification for their 2008 Downtown Plan. Land purchased being used as leverage – Kowalchuk to research if this is permitted. Panel does not want to use land acquisition for leveraged funds.
- **Application 12:** Farmingville Residents Organization, Inc. is complete. Bob Martinez will ask for information about the Towns costs.
- **Application 13:** Holbrook Chamber of Commerce is incomplete. Kowalchuk to follow up with Town for Aerial photo.
- **Application 14:** Ketchum Inn Foundation, Inc. is complete.
- **Application 15:** Sayville Chamber of Commerce is incomplete. Kowalchuk to follow up with Town for SEQRA resolution and to have them make corrections to budget.
- **Application 16:** Islip Chamber of Commerce is incomplete. Kowalchuk will follow up with Town for SEQRA resolution. The demolition cost estimate is different from budget and to have them make corrections to budget, figures don’t add up correctly.
- **Application 17:** Sayville Chamber of Commerce is incomplete. Kowalchuk will follow up with Town for SEQRA resolution.
- **Application 18:** Bay Shore Chamber of Commerce is incomplete. Kowalchuk will follow up for SEQRA resolution and to have budget corrected.
- **Application 19:** East Islip Chamber of Commerce is incomplete. Kowalchuk will follow up with Town for SEQRA and to have them make corrections to the budget.
- **Application 20:** West Islip Chamber of Commerce is incomplete. Kowalchuk will follow up with Town for SEQRA resolution.
- **Application 21:** Port Jefferson Harbor Education and Arts Conservancy is complete.
- **Application 22:** Huntington Station B.I.D. is complete. Kowalchuk will follow up with Town to have budget corrected.
- **Application 23:** The Cold Spring Harbor Main Street Association is complete.

C. Open Projects Report - Zara distributed and discussed report; members were reminded to take open projects into consideration when scoring applications.

D. Round 14 Timeline Review - Zara reviewed meeting and legislative schedule

VI. **Give and Take:** During discussions on applications

VII. **Public Portion:** None

Meeting adjourned 6:30pm

2016 Schedule of Upcoming Meetings:

(H. Lee Dennison Bldg. 2nd Floor – Planning Conference Room)

July 11; July 25; August 29 (if needed); October 24; November 2; December 5